

2024/25 FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

Officers:	At Council charge – out labour rates
Expenses:	At the actual costs incurred by Council
Vehicle mileage:	At current IRD rates or where variation is identified

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.

Credit Card Fee: Payments made by credit card will incur a surcharge fee of 2%, with a minimum service fee of \$1.00 per transaction.

The non – statute fees below are those approved by Council as at 27 February 2024, but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

BUILDING	
Building Consents	
Building consent fees exclude, BRANZ Levy, DBH Levy and Building Consent Authority Accreditation Levy charges. Travel charges (based on district rating zones) and inspection fees are listed under Additional Building Consent Fees. NOTE: Building Research Association New Zealand (BRANZ) and Department of Building and Housing (DBH) levies, are to be paid in addition to the total fee, as set by statute and may be subject to change.	
Log Fire – includes PIM, CCC, Processing. Excludes inspections.	\$ 201.00
Project Value \$0.00 – \$5,000 (Carports etc.) – includes PIM, CCC, Processing. Excludes inspections.	\$ 111.00
Project Value \$5,001 – \$15,000 (Minor Alterations, Additions, Garage, Farm Buildings) – includes PIM, CCC, Processing. Excludes inspections.	\$ 380.70
Project Value \$15,001 – \$25,000 (Sleepout, Alteration, Additions, Farm Buildings) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 576.15 Commercial/ Industrial: \$ 663.15

All fees and charges are GST inclusive

Project Value \$25,001 – \$50,000 (Large Alterations, Additions, Commercial) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 641.75 Commercial/ Industrial: \$ 788.75
Project Value \$50,001 – \$100,000 (Large Alterations, Additions, Farm Buildings, Commercial, Industry) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 1,323.00 Commercial/ Industrial: \$ 1,470.00
Project Value \$100,001 – \$300,000 (New Dwelling, Commercial, Industrial, Processing) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 1,822.00 Commercial/ Industrial: \$ 1,969.00
Project Value \$300,001 – \$500,000 (New Dwelling, Commercial Industrial, Processing) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 2,452.00 Commercial/ Industrial: \$ 2,599.00
Project Value \$500,001 – \$1,000,000 (New Dwelling, Commercial Industrial, Processing) – includes PIM, CCC, Processing. Excludes inspections.	Residential: \$ 3,082.00 Commercial/ Industrial: \$ 3,229.00
Project Value greater than \$1,000,001 (New Dwelling, Commercial Industrial, Processing) – includes PIM, CCC, Processing. Excludes inspections.	\$ 3,229 plus actual hours processing at \$ 200.00 per hour
Building Consent Fees	
Inspection Fee (plus applicable travel charge)	\$ 195.00
Travel Charges, as per rating zones – Zone 1	\$ 38.45
– Zone 2	\$ 66.55
– Zone 3	\$ 120.75
Septic Tank	
Septic tank & effluent field only and travel charge	\$ 615.00
Project Information Memorandum (PIM) Costs	
Log Fire	\$ 30.00
Under \$15,000 (Garage, carports, minor alterations, additions)	\$ 150.00
Over \$15,000 (All residential dwellings, alterations, garages, farm buildings)	\$ 400.00
All commercial & industrial work (new and alterations)	\$ 450.00
Certificate of Acceptance	
Lodging and administration	\$ 350.00
Technical process – per hour	\$ 270.00
Inspection (plus applicable travel charge)	\$ 200.00

All fees and charges are GST inclusive

Other Fees	
Marquees over 100m ² (plus applicable travel charge)	\$ 297.50
Processing Fees – Plan check/amended plans – per hour	\$ 200.00
Scanning – per Building Consent Application	\$ 75.00
Compliance schedule (includes Compliance Schedule Statement)	\$ 350.00
Compliance schedule amendments	\$ 225.00
Warrant of Fitness reminders/acknowledgement of receipt	\$ 100.00
Warrant of Fitness audit plus travel zone charge	\$ 250.00
Dangerous or Insanitary Building Notice preparation	Actual cost
Dangerous or Insanitary Building - Investigation	\$ 200.00 per hour
Dangerous or Insanitary Building - Site inspection plus travel fee	\$ 200.00 per hour
Statistical reports – per year	\$ 300.00
Statistical report – one off	\$ 50.00
Reports and advisory functions	Actual cost
Fire and Emergency New Zealand – section 46 notice. (plus any FENZ charges)	Current NZ Fire Service Charge
Notice to Fix – preparation	\$ 300.00
Notice to Fix – investigations, plus travel charge	\$ 200.00 per hour
Notice to Fix – site inspection, plus travel charge	\$ 200.00 per hour
Certificate under Sale and Supply of Alcohol Act 2012	\$ 170.00
Application to extend time for which a building consent is valid	\$ 130.00
Property file access and view records	\$ 40.00
Pool fencing modification plus additional inspection fee and travel charge	\$ 260.00
Monitoring pool fencing	\$ 195.00
Re – inspection pool fencing	\$ 195.00
Investigation of illegal building work plus additional inspection fee and travel charge	Actual cost
Section 1(2) Territorial Authority Exemption Change (Additional \$195.00 per hour may be charged for more than 1 hour processing)	\$ 200.00
Section 73 – Building on land subject to Natural Hazard	\$ 200.00
Section 77 – Construction of building on 2 or more allotments	\$ 200.00
Certificate of Public Use plus inspection and travel charge	\$ 400.00
Certificate of Public Use – second application for the same building consent plus inspection and travel charge	\$ 800.00
Certificate of Public Use – third and subsequent application for same building consent plus inspection and travel charge	\$ 1,200.00
Record of Title	\$ 20.00

All fees and charges are GST inclusive

Waiver/Modification – Application	\$ 200.00
Waiver/Modification – processing	\$ 200.00 per hour
Waiver/Modification – site inspection, plus travel charge	\$ 200.00 per hour
Change of Use – Extension of life – Subdivision of building (Assessment and Record)	\$ 200.00
Change of Use – processing	\$ 200.00 per hour
Change of Use – site inspection, plus travel charge	\$ 200.00 per hour
Earthquake Prone Buildings – Registration and maintenance of Earthquake Prone Buildings registrations per building in National Database	\$ 420.00
If technical assessments or reviews are required in addition to above fee, this additional time will be charged at \$150 per hour.	\$ 150.00 per hour
Contractors and Consultants – Council requires some applications to be referred to Contractors or Consultants for specialised checking and comment. The fees charged by these contractors/consultants are in addition to any other fees charges in relation to that application and will be charged to the Applicant.	Actual cost
Levies	
BRANZ Levy exemption up to \$20,000	No Charge
BRANZ Levy on value over the exemption amount of \$19,999.99	\$ 1.00 per \$1,000 of project value
MBIE Levy exemption up to \$20,444	No Charge
MBIE Levy on value over the exemption amount of \$20,444 (including GST)	\$ 1.75 per \$1,000 of project value
Building Consent Authority Accreditation Levy (minimum charge \$1.00)	\$ 1.75 per \$1,000 of project value