

# 2024/25 FEES AND CHARGES

#### **Discretion**

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

Officers: At Council charge – out labour rates

Expenses: At the actual costs incurred by Council

Vehicle mileage: At current IRD rates or where variation is identified

#### **Miscellaneous Fees**

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.

Credit Card Fee: Payments made by credit card will incur a surcharge fee of 2%, with a minimum service fee of \$1.00 per transaction.

The non – statute fees below are those approved by Council as at 27 February 2024 (amended 23 April 2024), but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

ENVIRONMENTAL SERVICES	
Licensing	
Camping Grounds	\$ 375.00
Hairdressers	\$ 230.00
Offensive Trades	\$ 300.00
Annual Mobile shop or stall permit/public trader	\$ 185.00
Annual Multiple Mobile shop outlets for same produce/same trader	185.00 for first unit plus 25% for ch additional unit
Monthly Mobile Shop or stall permit/public trader	\$ 125.00
One Day Mobile Shop/Stall or Hawkers permit/public trader	\$ 50.00
Boarding House	\$ 210.00
Circus	\$ 210.00
Funeral Directors	\$ 300.00

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Transfer Fee of Health Licence (i.e. following sale of business)	\$	135.00
Stereo Seizures	\$ a	150.00 plus recovery of ctual seizure costs
Re – inspection for non – compliance – by – laws, health, liquor, dangerous goods, roading	\$	180.00 per hour
Verification audit / site audit (food control plans)	\$	160.00 per hour
Special Inspections		Hourly rate plus mileage
Water samples – Labour plus hospital testing minimum		Actual cost
Keeping of Animal Permits	\$	80.00
Public Health – Low Risk (Beauty Therapists (make-up only)) – non-transferable	\$	200.00
Public Health – High Risk (Skin Piercing, Tattoos etc) – non-transferable	\$	300.00
Footpath Dining – Licence to Occupy	\$	130.00
Food Act 2014		
New Registration		
Payment of application fees is upon application and any other fees are payable within 20 invoice date.	day	s from
Food Control Plan – Single Site	\$ \$ h	150.00 plus 80.00 per alf hour after first hour
Food Control Plan – Multi – Site	\$ \$ h	225.00 plus 80.00 per alf hour after first hour
National Programme	\$ \$ h	150.00 plus 80.00 per alf hour after first hour
Optional Consultancy – new business set up assistance / pre – opening visit	\$	160.00 per hour
Optional Food Plan Control Mentoring	\$	310.00
Registration Renewal		
Food Control Plan – Single Site – 12 month renewal	\$ \$ h	150.00 plus 80.00 per alf hour after first hour
Food Control Plan – Multi – Site – 12 month renewal	\$ \$ h	225.00 plus 80.00 per alf hour after first hour

Compliance and Monitoring	All lees allu charges a	10 001 1110100110
Compliance and Monitoring	National Programme – 24 month renewal	\$ 80.00 per half hour after
Food Control Plan – Annual (including those Food Control Plans registered before 1 March 2016)  National Programme – 24 month  Verification (Audit)  Food Control Plan – Single Site Audit  \$ 300.00 plus \$ 80.00 per half hour after first two hours  Food Control Plan – Multi – Site Audit  \$ 300.00 plus \$ 80.00 per half hour after first two hours  Food Control Plan Audit Close – out over 15 minutes  Food Control Plan Audit Close – out over 15 minutes  Food Control Plan Audit (Including those – out over 15 minutes)  Food Control Plan Audit (Including those – out over 15 minutes)  Food Control Plan Audit (Including those – out over 15 minutes)  Food Control Plan Audit (Including those – out over 15 minutes)  Food Control Plan Audit (Including those – out over 15 minutes)  Food Control Plan Audit (Including those – out over 15 minutes)  Food Control Plan Audit (Including those – out over 15 minutes)  \$ 160.00 per hour  National Programme 2 – Audit (Including those – out over 15 minutes)  \$ 160.00 per hour  Complaint Programme 3 – Audit (Including those – out over 15 minutes)  Complaint Driven Investigation  Complaint Driven Investigation  Complaint resulting in issue of improvement notice by Food Safety Officer and its review a scual mileage and disbursements  Exemption  Application and Assessment  \$ 160.00 per hour  Travel Charges  Actual Travel Costs (where applicable)  At current IRD rate per km plus travel time at \$160.00 per hour  Miscellaneous Fees  Re – inspection for Non Compliance – All licences  \$ 160.00 per hour  Environmental Health Regulatory Functions and Enforcement	Food Control Plan Mentoring	\$ 310.00
1 March 2016) National Programme – 24 month Food Control Plan – Single Site Audit Food Control Plan – Multi – Site Audit Food Control Plan Audit Close – out over 15 minutes Food Control Plan Audit Close – out over 15 minutes Food Control Plan Audit Close – out over 15 minutes Food Control Plan Audit (lose – out over 15 minutes F	Compliance and Monitoring	
Verification (Audit)	· · · · · · · · · · · · · · · · · · ·	\$ 75.00
Food Control Plan – Single Site Audit  \$ 300.00 plus \$ 80.00 per half hour after first two hours  Food Control Plan – Multi – Site Audit  \$ 300.00 plus \$ 80.00 per half hour after first two hours  Food Control Plan Audit Close – out over 15 minutes  \$ 160.00 per hour  National Programme 1 – Check (one – off)  \$ 160.00 per hour  National Programme 2 – Audit (three – yearly)  \$ 160.00 per hour  National Programme 3 – Audit (two – yearly)  \$ 160.00 per hour  Complaint Driven Investigation  Complaint resulting in issue of improvement notice by Food Safety Officer and its rour plus actual mileage and disbursements  Exemption  Application and Assessment  \$ 160.00 per hour  Travel Charges  Actual Travel Costs (where applicable)  At current IRD rate per km plus travel time at \$160.00 per hour  Miscellaneous Fees  Re – inspection for Non Compliance – All licences  \$ 160.00 per hour  Brownental Health Regulatory Functions and Enforcement  \$ 160.00 per hour	National Programme – 24 month	\$ 150.00
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National Programme 1 – Check (one – off)  National Programme 2 – Audit (three – yearly)  National Programme 3 – Audit (two – yearly)  National Programme 3 – Audit (two – yearly)  Somplaint Driven Investigation  Complaint Programme 3 – Audit (two – yearly)  Complaint resulting in issue of improvement notice by Food Safety Officer and its review actual mileage and disbursements  Exemption  Application and Assessment  Somplaint resulting in issue of improvement notice by Food Safety Officer and its review actual mileage and disbursements  Exemption  Travel Charges  Actual Travel Costs (where applicable)  At current IRD rate per km plus travel time at \$160.00 per hour  Miscellaneous Fees  Re – inspection for Non Compliance – All licences  \$ 160.00 per hour  Environmental Health Regulatory Functions and Enforcement  \$ 160.00 per	Food Control Plan – Multi – Site Audit	\$ 80.00 per half hour after
National Programme 2 – Audit (three – yearly)  National Programme 3 – Audit (two – yearly)  Substitute 1 – Audit (two – yearly)  Substitute 2 – Audit (two – yearly)  Substitute 3 – Audit (two – yearly)  Substitute 3 – Audit (two – yearly)  Substitute 3 – Audit (two – yearly)  Substitute 4 – Audit (two – yearly)  Substitute 5 – Audit (two – yearly)  Substitute 6 – Audit (two – yearly)  Substitute 6 – Audit (two – yearly)  Substitute 7 – Audit (two – yearly)  Substitute 8 – Audit (two – yearly)  Substitute 9 – Audit (two – ye	Food Control Plan Audit Close – out over 15 minutes	
National Programme 3 – Audit (two – yearly)  Complaint Driven Investigation  Complaint resulting in issue of improvement notice by Food Safety Officer and its review  Service Province	National Programme 1 – Check (one – off)	•
Complaint Driven Investigation  Complaint resulting in issue of improvement notice by Food Safety Officer and its review  Solution and its actual mileage and disbursements  Exemption  Application and Assessment  Travel Charges  Actual Travel Costs (where applicable)  Actual Travel Costs (where applicable)  At current IRD rate per km plus travel time at \$160.00 per hour  Miscellaneous Fees  Re – inspection for Non Compliance – All licences  \$160.00 per hour	National Programme 2 – Audit (three – yearly)	· ·
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Environmental Health Regulatory Functions and Enforcement \$ 160.00 per	Miscellaneous Fees	
	Re – inspection for Non Compliance – All licences	
	Environmental Health Regulatory Functions and Enforcement	

Gaming Venue Relocation Licence.  Saming Venue Saming Venue Subject to change.  Saming Venue Secretary of the Liquor Licensing Committee for a reduction of one ference to the Licence / Off Licence / Club Licence category.  Saming Venue S
\$ 180 p hour or p there  Liquor Licensing  As set by the sale and supply of Alcohol (Fees) Regulations 2013 – may be subject to change.  As set by the sale and supply of the Secretary of the Liquor Licensing Committee for a reduction of one fees attegory for Low Risk events in Special Licence category.  On Licence / Off Licence / Club Licence – Category  Very low  \$ 368.  Annual Licence Fees – Category  Very low  \$ 1,207.  Annual Licence Fees – Category  Very low  \$ 161.  Annual Licence Fees – Category  Very low  \$ 161.  Annual Licence Fees – Category  Annual Licence
As set by the sale and supply of Alcohol (Fees) Regulations 2013 – may be subject to change.  Note: Applicants can apply to the Secretary of the Liquor Licensing Committee for a reduction of one feategory for Low Risk events in Special Licence category.  On Licence / Off Licence / Club Licence – Category  Very low \$ 368.  Ow \$ 609.  Medium \$ 816.  High \$ 1,023.  Very high \$ 1,207.  Annual Licence Fees – Category  Very low \$ 161.  Ow \$ 391.  Medium \$ 632.  High \$ 1,035.  Very high \$ 1,035.  Very high \$ 1,035.  Very high \$ 1,437.  Special Licence / Fees  Class 3 – One or two small events \$ 63.  Class 2 – Three to twelve small events, or one to three medium events \$ 207.  Class 1 – One large event; more than three medium events; more than twelve small \$ 575.
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Second   S
\$ 609.   \$
Medium       \$ 816.         digh       \$ 1,023.         /ery high       \$ 1,207.         Annual Licence Fees – Category       \$ 161.         .ow       \$ 391.         Medium       \$ 632.         digh       \$ 1,035.         /ery high       \$ 1,437.         Special Licence / Fees       \$ 63.         Class 3 – One or two small events       \$ 63.         Class 2 – Three to twelve small events, or one to three medium events       \$ 207.         Class 1 – One large event; more than three medium events; more than twelve small       \$ 575.
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Other Application Fees
Manager's Certificate Application and Renewals \$ 316.
Temporary Authority \$ 296.
Temporary Licence \$ 296.
Appeal to ARLA (paid to ARLA) \$ 517.
Extract of Register \$ 57.
Permanent Club Charter \$ 632.
Public notification administration fee \$ 50.