

2024/25 FEES AND CHARGES

Discretion

The Chief Executive is authorised to reduce deposits or fees in cases of reduced staff input being required, or in special circumstances. Where Council charges are based on the recovery of Council costs, these will be calculated as follows:

Officers:	At Council charge – out labour rates
Expenses:	At the actual costs incurred by Council
Vehicle mileage:	At current IRD rates or where variation is identified

Miscellaneous Fees

Other consents, certificates, authorities, services or inspections not specially provided to be charged at the cost of time and disbursements.

Credit Card Fee: Payments made by credit card will incur a surcharge fee of 2%, with a minimum service fee of \$1.00 per transaction.

The non – statute fees below are those approved by Council as at 27 February 2024, but have not been advertised in terms of the Local Government Act 2002 or individual specific Acts.

All fees and charges are GST inclusive

INFORMATION SERVICES	
Specific requests for copies of records or information held under the Local Government Official Information and Meetings Act 1987	First 60 minutes no charge
Labour charge rate (in excess of the first hour). A charge may be applied for the searching for relevant material, abstracting and collating, copying, transcribing and supervising access for time spent by staff once a decision to release information has been made. Copying fees for information are at published rates. A deposit may be required if a fee applies.	\$ 38.00 per 30 mins plus disbursements
Council Document Reproduction (e.g. Annual Plan, Annual Report, Meeting Agenda)	
Printing/Photocopying per A4 page/black and white	\$ 0.30
Printing/Photocopying per A4 page/colour	\$ 2.50
Full document – Inc. binding. Organisations and individuals who request copies will be charged this fee. Note: These documents are available from the Waimate District Council website at no cost.	\$ 25.00

GEOGRAPHICAL INFORMATION SYSTEMS**Map printing charges**

Print A4 – Colour	\$ 10.50
Print A4 – Black and White	\$ 7.00
Print A3 – Colour	\$ 12.50
Print A3 – Black and White	\$ 8.00
Print A2 – Colour	\$ 24.00
Print A2 – Black and White	\$ 13.00
Print A1 – Colour	\$ 47.00
Print A1 – Black and White	\$ 24.50
Print A0 – Colour	\$ 70.00
Print A0 – Black and White	\$ 37.00
Laminate A4 and A3	\$ 4.50
Laminate A2, A1 and A0	\$ 10.00
Customised mapping charges	
Non-profit – per 15 mins (or part thereof)	\$ 16.00
Public – per 15 mins (or part thereof)	\$ 25.00